

## **Cancellation Request Form**

## Please note the following:

- 1. This coverage may be cancelled by the Applicant. A written request for cancellation must be submitted through the Dealership from where this coverage was purchased.
- 2. If this coverage is cancelled, a refund of the wholesale premium will be calculated on a pro-rata basis, less any claims paid. An administration fee of seventy-five (\$75) dollars will be deducted and a credit will be issued to the Dealership that sold this Contract or the Creditor.
- 3. Please complete all information and include any supporting documents including proof of payoff, voided sale, total loss, etc. All incomplete requests, missing information or support documentation will delay refund.
- 4. All cancellation requests will be processed in order by date received.

| Cancellation Request   |                       |
|--|-----------------------|
| Contract Holder  | Selling Dealer        |
| Contract Number:   | Name:                 |
| Name:  | Phone Number:         |
| Address:   |                       |
| City:  | Date of Purchase:     |
| Province:  | Date of Cancellation: |
| Phone Number:  |                       |
| Reason for Cancellation:   |                       |
| I hereby request that the contract identified herein be cancelled. I understand that, by submitting this request for cancellation, I forfeit the rights to the coverage provided by the contract. In the event of a failure of the equipment covered under the contract, I am wholly liable for the cost of the repairs.  Contract Holder's Signature: |                       |
|  |                       |

**PLEASE ALLOW 4 WEEKS FOR PROCESSING Please** 

mail or email this form to:

## **Integrated Warranty Systems**

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